

APPLICATION FOR HIRE OF KILSBY VILLAGE HALL / KILSBY ROOM 2018

Room required i.e. Hall / Kilsby Room:

Name of Hirer / Association:

Type of Event:

Date Required:

Event Start: Finish:

Pre event prep time (from/to) End (from/to)

Will kitchen be used: YES / NO

If YES for what purpose:

Is music to be played at event: YES / NO

Is alcohol to be sold at event: YES / NO

I declare I have read and accepted the Rules & Conditions for the Hall / Kilsby Room booking and will be responsible for the collection and return of keys

Signature: Print Name:

Address:

Telephone: e.mail

HIRE RATES – PER HOUR

TOTAL HIRE CHARGE PER BOOKING/WEEK £

RESIDENT CHARGES	MAIN HALL	KILSBY ROOM
Non Fundraising		
Village Associations Regular bookings	£7.00	£6.50
Individual bookings		
Up to 18.30 hrs	£10.00	£8.00
Evenings 18.30 – midnight	£14.00	£12.00
Fundraisers		
e.g. Quizes/dances/socials charging for entry.		
Up to 18.30	£14.00	£11.00
Evenings 18.30 – midnight	£16.00	£13.00
NON RESIDENT CHARGES	MAIN HALL	KILSBY ROOM
Non Fundraising bookings		
Up to 18.30 hrs	£13.00	£11.00
Evenings 18.30 – midnight	£17.00	£15.00
Fundraisers		
e.g. Quizes/dances/socials charging for entry.		
Up to 18.30	£17.00	£14.00
Evenings 18.30 – midnight	£19.00	£16.00

Additional charges:

Hire room rate includes free use of chairs, card tables & folding tables if replaced after use.

Setting up and clearing charges; £2.50 per hour

Use of kitchen and equipment i.e. cookers / crockery; £6.50 one off payment

Performing rights fee (licence for all music performed live or recorded): £7.00 one off payment

HIRE TERMINATES AND HALL TO BE VACATED BY MIDNIGHT

PLEASE RETURN A.S.A.P. To: Marj Mills, 30 Fishers Close, Kilsby, Rugby CV238 XH. Keithmarj65@talktalk.net 01788 823178